

## Matching Gift Email Template



Hi First Name,

We're so thankful for your recent donation!

Did you know that thousands of companies match donations made by their employees to organizations like ours? Please visit our matching gift page to see if your company will match your gift and to access the forms, guidelines, and instructions that you need to complete your submission.

**Step 1:** See if you are eligible to receive a matching gift from your organization.

**Step 2:** Submit your matching gift request to your organization.

**Step 3:** If your company doesn't offer a matching gift program or won't match your donation, reply to this email to help us keep our records up to date.

Thank you,

Matching Gift Team

HARRIS-STOWE  
STATE UNIVERSITY

